



## STALLHOLDER APPLICATION FORM - COTTON TREE MARKET

### 1. Stallholder Contact Details

First Names

Last Name

Trading Name

ABN

Postal Address

Suburb

State

Post code

B/H Phone

A/H or Mobile No.

Vehicle Registration Number (s)

Email address

Website / Facebook

### 2. Declaration of Product or Service

Your application for a stall in the Cotton Tree Market will be assessed against the vision for the market to become a distinctive art and craft market.

In keeping with this theme, approximately 70% of the markets product mix will be allocated to stallholders who demonstrate 100% artisan products, locally designed and/or made. The remaining 30% of the product mix will be allocated to products or services that may not necessarily be of an artisan nature.

Your product will also be considered against duplication and the standard of product to ensure the market maintains quality and diversity in the type of goods permissible.

Please read the product criteria in your terms and conditions and declare all products you intend to sell.

To avoid delays ensure you attach support materials for your product and proof of design and/or handmade processes e.g. product examples, photos, online links, biography and/or proof of exclusive distribution rights. A written description alone is not sufficient.

**My Products/services meet the following criteria (you can choose more than one category):**

Art and craft

Product or service is unique to the precinct i.e. there are no traders who sell the product or service

Products with exclusive distribution rights and not available through a commercial outlet

Incubation and invention

Significantly reconditioned products

Collectables of a high quality

**Product Description:**

### 3. Food Stalls

**Yes**, I will be selling food – you must attach a copy of your food licence and your food safety supervisor attainment to this application. For more information please refer to the attached terms and conditions

**No**, I will not be selling food

### 4. Public Liability Insurance

All Stallholders are required to hold a public liability of not less than **\$20 Million dollars** that endorses the operation of an outdoor market. **Bloomhill Cancer Help must be noted as an interested party**

**Please note:** without appropriate Public Liability Insurance, you will not be able to operate a stall at the Cotton Tree Market.

Company Name

Policy No

Amount of Cover

Policy Due Date

### 5. Check List

I have read and understand the product criteria and terms and conditions and retained the copy attached for my records

I have attached supporting materials for my product description

I have attached a certificate of currency for public liability insurance

I have attached a copy of my Food License and Food Safety Supervisor Attainment (if applicable)

### 6. Agreement

I have read and understand the terms and conditions and retained a copy for my records and if my application is approved, I agree to comply with all regulations governing the Cotton Tree Market.

Applicant's Name

Signature

Date

Please forward this completed application and your support materials to:

Mail to:  Cotton Tree Market Manager Bloomhill Cancer Help PO Box 319 Buderim QLD 4556	or	Scan and email to:  <a href="mailto:cottontreemarkets@bloomhill.com.au">cottontreemarkets@bloomhill.com.au</a>	or	Hand Deliver to:  Market Manager on site between 9am and 12noon
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**Response time for applications can take up to two weeks**

### OFFICE USE ONLY

**FURTHER SUPPORT MATERIALS ARE REQUIRED TO DETERMINE SUITABILITY**

Comments:

**APPLICATION NOT APPROVED**

Comments:

**APPLICATION APPROVED**

Conditions (if applicable):

Cotton Tree Market Manager

Date